



**Brighton & Hove
City Council**

Overview & Scrutiny

Title:	Culture, Tourism & Enterprise Overview & Scrutiny Committee
Date:	5 February 2009
Time:	4.00pm
Venue	Banqueting Room, Hove Town Hall
Members:	Councillors: Randall (Chairman), Davis, Drake (Deputy Chairman), Harmer-Strange, Hawkes, Kennedy, C Theobald and Turton
Contact:	Julia Riches/Karen Amsden Scrutiny Support Officer julia.riches@brighton-hove.gov.uk/karen.amsden@brighton-hove.gov.uk

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AGENDA

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44. CHAIRMAN'S COMMUNICATIONS	
45. PUBLIC QUESTIONS No public questions have been received.	
46. WRITTEN QUESTIONS FROM COUNCILLORS No written questions have been received.	
47. WIRED SUSSEX - PRESENTATION ON THEIR VISION FOR NEW ENGLAND HOUSE Information item – presentation by Phil Jones, Director, Wired Sussex.	
48. SPORTS FACILITIES - PRESENTATION Presentation by Ken Burlton, Consultant. Copy of 'Audit of Sports Facilities' report attached.	11 - 40
49. OUTDOOR EVENTS - SUSTAINABILITY GUIDELINES Verbal Update. <i>Contact Officer: Ian Shurrock</i> <i>Tel: 29-2084</i> <i>Ward Affected: All Wards</i>	
50. MUSEUMS PLAN - UPDATE Verbal update. <i>Contact Officer: Janita Bagshawe</i> <i>Tel: 29-2840</i> <i>Ward Affected: All Wards</i>	
51. FOREDOWN TOWER - UPDATE Verbal Update. <i>Contact Officer: Janita Bagshawe</i> <i>Tel: 29-2840</i> <i>Ward Affected: All Wards</i>	

52. PERFORMANCE DATA - Q2 **41 - 64**

Report of the Director of Cultural Services.

Contact Officer: Lisa Shaw

Tel: 291131

Ward Affected: All Wards

53. WORK PROGRAMME - UPDATE **65 - 72**

Copy attached.

Contact Officer: Julia Riches

Tel: 01273 29-1084

Ward Affected: All Wards

54. ITEMS TO GO FORWARD TO CABINET OR THE RELEVANT CABINET MEMBER MEETING

To consider items to be submitted to the next available Cabinet or Cabinet Member.

55. ITEMS TO GO FORWARD TO COUNCIL

PART TWO

56. MAJOR PROJECTS UPDATE

Verbal Update – exempt.

Contact Officer: David Fleming

Tel: 01273 292700

Ward Affected: All Wards

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

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Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Julia Riches (email julia.riches@brighton-hove.gov.uk) or email scrutiny@brighton-hove.gov.uk

Agenda Item 42

1. PROCEDURAL BUSINESS.

A Declaration of Substitutes

Where a Member of the Committee is unable to attend a meeting for whatever reason, a substitute Member (who is not a Cabinet Member) may attend and speak and vote in their place for that meeting. Substitutes are not allowed on Scrutiny Select Committees or Scrutiny Panels.

The substitute Member shall be a Member of the Council drawn from the same political group as the Member who is unable to attend the meeting, and must not already be a Member of the Committee. The substitute Member must declare themselves as a substitute, and be minuted as such, at the beginning of the meeting or as soon as they arrive.

B Declarations of Interest

- (1) To seek declarations of any personal or personal & prejudicial interests under Part 2 of the Code of Conduct for Members in relation to matters on the Agenda. Members who do declare such interests are required to clearly describe the nature of the interest.
- (2) A Member of the Overview and Scrutiny Commission, an Overview and Scrutiny Committee or a Select Committee has a prejudicial interest in any business at meeting of that Committee where –
 - (a) that business relates to a decision made (whether implemented or not) or action taken by the Executive or another of the Council's committees, sub-committees, joint committees or joint sub-committees; and
 - (b) at the time the decision was made or action was taken the Member was
 - (i) a Member of the Executive or that committee, sub-committee, joint committee or joint sub-committee and
 - (ii) was present when the decision was made or action taken.
- (3) If the interest is a prejudicial interest, the Code requires the Member concerned:-
 - (a) to leave the room or chamber where the meeting takes place while the item in respect of which the declaration is made is under consideration. [There are three exceptions to this rule which are set out at paragraph (4) below].
 - (b) not to exercise executive functions in relation to that business and
 - (c) not to seek improperly to influence a decision about that business.
- (4) The circumstances in which a Member who has declared a prejudicial interest is permitted to remain while the item in respect of which the interest has been declared is under consideration are:-

(a) for the purpose of making representations, answering questions or giving evidence relating to the item, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise, BUT the Member must leave immediately after he/she has made the representations, answered the questions, or given the evidence,

(b) if the Member has obtained a dispensation from the Standards Committee, or

(c) if the Member is the Leader or a Cabinet Member and has been required to attend before an Overview and Scrutiny Committee or Sub-Committee to answer questions.

C Declaration of Party Whip

To seek declarations of the existence and nature of any party whip in relation to any matter on the Agenda as set out at paragraph 8 of the Overview and Scrutiny Ways of Working.

D Exclusion of Press and Public

To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is confidential and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

BRIGHTON & HOVE CITY COUNCIL

CULTURE, TOURISM & ENTERPRISE OVERVIEW & SCRUTINY COMMITTEE

4.00PM 13 NOVEMBER 2008

COMMITTEE ROOM 1, HOVE TOWN HALL

MINUTES

Present: Councillors Randall (Chairman); Davis, Drake (Deputy Chairman), Harmer-Strange, Kennedy, Marsh and Older

Co-opted Members:

PART ONE

29. PROCEDURAL BUSINESS

29a Substitutes

29.1 Cllr Steve Harmer-Strange for Cllr Carol Theobald
Cllr Mo Marsh for Cllr Pat Hawkes

29b Declarations of Interests

29.2 Cllr Bill Randall declared he had a personal interest as he was on the Board of Same Sky. Cllr Melanie Davis declared she had a personal interest as she was on the Board of Brighton Carnival. Cllr Mo Marsh declared a personal interest as she was on the Board of the Brighton Dome and involved in Festival Ltd.

29c Exclusion of Press and Public

29.3 In accordance with section 100A(4) of the Local Government Act 1972, it was considered whether the press and public should be excluded from the meeting during the consideration of any items contained in the agenda, having regard to the nature of the business to be transacted and the nature of the proceedings and the likelihood as to whether, if members of the press and public were present, there would be disclosure to them of confidential or exempt information as defined in section 100I (1) of the said Act.

29.4 **RESOLVED** – *That the press and public be not excluded from the meeting.*

30. MINUTES OF THE PREVIOUS MEETING

30.1 Cllr Averil Older attended the previous meeting, but was absent from the list of those present.

30.2 **RESOLVED** – *that the minutes of the meeting held on 25 September 2008 be approved and signed by the Chairman, subject to the above amendment.*

31. CHAIRMAN'S COMMUNICATIONS

31.1 *There were no Chairman's communications.*

32. PUBLIC QUESTIONS

32.2 *There were none.*

33. WRITTEN QUESTIONS FROM COUNCILLORS

33.1 *There were none.*

34. CABINET MEMBER FOR CULTURE AND TOURISM - COUNCILLOR DAVID SMITH

34.1 The Chairman welcomed the Cabinet Member for Culture, Recreation and Tourism. The Cabinet Member outlined his portfolio which covers: Royal Pavilion and Museums; Library Services; Arts and Tourism; Venues; and Sports and events

34.2 In addition, he was the lead for the Cabinet on European and International development. He noted that these services were hugely important to the city – they were a key part of what shaped Brighton and Hove today. He described a number of recent significant successes, including:

- The Chinese Whispers exhibition in the Museum
- The White Night event in October
- The launch of the new tourism website on the Visit Brighton Website

34.3 The Cabinet Member told the meeting that he produced an update of the achievements within his area every six months and offered to email this to Committee Members. He described the key challenges facing the services as:

- Generating significant levels of income in a serious economic downturn, including supporting tourism;
- Rising energy costs.

34.4 He welcomed the opportunity to work with the Committee and cited the Foredown Tower as an example of the Committee and Cabinet Member working together successfully. The Cabinet Member then informed the Committee that, following their comments and those of others, the charges for Baby Boogie at the Jubilee Library had been dropped. He offered to share with the Committee both the new Directorate Development Plan and a new vision statement for the services, once they have been completed. The

Chairman emphasised the importance of working with the Cabinet Member. The Cabinet Member offered to return to the Committee to attend future meetings.

34.5 **RESOLVED** – *that the Cabinet Member be thanked for his attendance and be invited to attend future meetings.*

35. ARTS COUNCIL - PRESENTATION

35.1 The Chairman welcomed Richard Russell, the Director of External Relations and Development from the Arts Council, England. The Director gave a presentation on the work of the Arts Council, which is a national arts development agency with nine regional offices. The office for the South East was based in Brighton. Their mission was getting 'great art for everyone'. The recently published corporate plan focussed on developing a robust and vibrant arts community and promoting the value of the arts.

35.2 Extensive consultation took place last year in the form of the 'Arts Debate'. This led them to focus on the quality of the experience of engaging with the arts and involve as many people as possible. The corporate plan was then devised to fuse excellence in arts and engagement in arts. The Arts Council's four main priorities were:

- the visual arts- building on the excellent work such as the development of new galleries in Eastbourne and Margate
- support for the digital arts - to communicate the arts and new art forms
- opportunities for children and young people to access art
- capitalising on the opportunities offered by 2012.

Other priorities include supporting deaf and disabled artists and aiding festivals and carnivals in the region.

35.3 The Director expressed his support for the appointment of Anish Kapoor as the new Guest Director for the Brighton Festival. He thought this could lead to it becoming the most important arts festival in the country.

35.4 He then outlined the funding provided by the Arts Council. They provided regular funding to around 60 organisations in the region in Brighton & Hove which amounts to around £7m over three years including the Festival. They also run an 'open access' programme of grants for arts projects. Brighton received around 20% of this money regionally which translates to around £1m per year. The Arts Council also had 'managed funds' which was a small pot of money to invest in strategic projects.

35.5 The Director noted that they enjoyed a very good relationship with Brighton & Hove City Council. He emphasised the importance of continuing to support the arts in the city, both through advice and funding. One example he highlighted was the Council's continuing support of the Brighton & Hove Arts Commission (a model of good practice) – with whom we jointly established the White Night festival. He also encouraged the Council to continue with its national leadership role in fostering creative ideas.

35.6 The Director concluded by saying that although these were difficult economic times, it was crucial to carry on supporting the arts as they are a distinctive feature of our international image.

35.7 A question was asked about the possibility of having a specialist art gallery in the city and any advice on how this might be considered. The Director explained the origins of the Turner Contemporary Gallery in Margate and noted that such galleries would require a public subsidy of up to £2m per year. Following a question on the role of the Arts Council in the Cultural Olympiad, the Director commented that this would offer many opportunities, in particular in commissioning outdoor works. The Arts Council were also very keen to profile deaf and disabled artists given the paralympic movement began in the South East region.

35.8 **RESOLVED** – *that the Director of External Relations and Development be thanked for his informative presentation.*

36. PUBLIC ART AND PLANNING - PRESENTATION

36.1 The Head of Arts & Creative Industries gave a presentation on public art and planning (see minute book). She showed a number of images of the different forms of public art in the city and described how they came about. She also briefly outlined the policy framework which operates nationally, regionally and locally. The city's public art policy has been recognised by the Audit Commission as very good value for money and has received extra money because of this.

36.2 The Head of Arts & Creative Industries outlined how the public art in the city contributed to the corporate priorities, by supporting the economy and providing a better living environment. She then outlined the 'negatives' in this area, namely that public art suffers from perception issues and it is a subjective area. She noted that often the process of deciding and commissioning the art through community engagement was one of the most valuable. However this very important part of public participation was often not recognised.

36.3 Questions were asked about the planning process and then how the formula is used to calculate the funds available for public art. It was suggested that there seemed to be confusion at times in planning meetings over how the money was allocated and what it could be used for. The Head of Arts & Creative Industries replied that they were trying to work more closely with planning colleagues and there was a need to be more explicit in each planning application as to what would be done. Members also stated that it would be helpful to receive follow up information on the outcome of projects.

36.4 Following a question, the Head of Arts & Creative Industries explained that the public art was commissioned following a competitive tendering process. The meeting heard that the involvement of schools was a positive step and 15 schools had been involved in creating public art totalling around £150,000. A website was in the process of being developed to allow members of the public to go on virtual tours of such art installations.

36.4 **RESOLVED** – *that the Head of Arts & Creative Industries be thanked for her presentation.*

37. LIBRARIES PLAN 2009-2012

37.1 The Head of Libraries and Information Services introduced the report. She ran through the Annual Library Plan and highlighted how the issues raised by Committee Members at the Scrutiny workshop had been incorporated. There are seven priorities in the plan and these had been amended to reflect Members' concerns. For example, they were looking at

regenerating three local libraries and were looking at the possibility of adjusting opening hours. In response to concerns over attracting new people into libraries, they were looking at a new marketing programme to emphasise library services. Regarding the development of book stocks, there is a regular annual increase for funding books.

37.2 The Head of Libraries and Information Services told the Committee that the consultation period had been extended to 31 December and that the report would go to Council on 29 January 2009. Included in the Libraries Plan is a review of the Mobile Library and Equal Access Services, and further proposals on these are being prepared. These proposals will be put out for public consultation next year, and would come to the Committee for consideration.

37.3 In answer to questions, the Head of Libraries and Information Services informed the Committee that the additional purchasing power was around £130,000 and there were increasing discounts on books. A lower fee had also been renegotiated in the contract. Following a question on the consultation process and the progress of the report to Council, the Committee was told that any changes would be within the detail of the plan. They would also be highlighted in the covering report that went to Council. Concerns were expressed about the possibility of extending the opening hours of libraries and making them more consistent. The Head of Libraries and Information Services said that it could be possible to alter the opening hours for some community libraries, but that these changes must be affordable. In community libraries such as Coldean, the intention is to build on the relationships with community groups to enable the community to use the facilities out of hours.

37.4 During a discussion on the use of libraries for health information, it was suggested that the libraries team liaise with the team involved in the Health Impact Assessment.

37.5 RESOLVED –

(1) to endorse the Libraries Plan 2009-2012 and forward it on to full Council for adoption;

(2) to receive the results of the review of equal access services and mobile library services at a future meeting.

38. THE NEW PERFORMANCE AND ASSESSMENT FRAMEWORKS - AN OVERVIEW

38.1 The Performance Analyst introduced the report which provided an overview of the new local performance and assessment frameworks. From April 2009 a new assessment framework for councils and their partners came into effect – the Comprehensive Area Assessment (CAA). This represented a shift in emphasis from assessing the council as an organisation to how well it acts as a leader within partnerships.

38.2 The Performance Analyst explained that the Local Area Agreement (LAA) was at the heart of the new performance framework. The LAA comprised 35 negotiated targets, 16 statutory targets and a set of local indicators. Additionally, there was the National Indicator Set (NIS), which was published as part of the Comprehensive Spending Review 2007, consisting of 198 outcome focused indicators.

38.3 It was explained that the Management Team (TMT) and the Cabinet monitor organisational performance through the quarterly Performance Improvement Report. It

was suggested that the Committee could receive the quarter 2 update at the meeting on 5 February 2009.

38.4 Questions were asked about the timing of the performance reward grant and the impact of the economic downturn. The Performance Analyst told the Committee that the situation regarding the performance reward grant should be clearer by the February update. In light of the economic downturn, discussions were underway with the Government Office for the South East (GOSE) on resetting targets. It should be recognised that targets may not be met.

38.5 **RESOLVED** - *that the Committee take a quarter 2 update at the meeting on 5 February 2009 and a year one update after June 2009.*

39. AUDIT OF SPORTS FACILITIES

39.1 The Head of Sport & Leisure explained that today's report was a precursor to the presentation to Committee in February 2009. He said that the comprehensive audit had involved 130 facilities in the city. The summary today did not contain a sport by sport audit, but this would be covered in February. This audit would enable the following:

- Planning sporting provision
- Making better use of existing facilities
- Improving facilities in local areas
- A database of facilities to maintain, update and inform future plans

39.2 When asked whether the Audit was connected to planning for 2012, the Head of Sport and Leisure confirmed this and saw 2012 as an opportunity to improve the profile of sport and increase opportunities which would potentially help to improve facilities across the city. It was then confirmed that a report will go to Cabinet on 20th November regarding the short term use of the King Alfred. Following a question about why the audit did not include the in-house facilities of companies, the Head of Sport and Leisure advised that the audit focussed on facilities open to the public.

39.3 A request was made for a map to be included in the February presentation that shows the geographical locations of all the sporting facilities. The Head of Sports & Leisure agreed to provide this map, if it was technically possible. The purpose would be to show which areas are under-provided with facilities. Members asked if the Council was to receive any of the £30m funds announced to build new facilities. The response was that any such allocation would go to the Children and Young People's Trust as it is part of 'Building Schools for Future' programme. If the programme provided the new school sports facilities it would be hoped that they would be accessible to the wider community.

39.4 **RESOLVED –**

- 1) *that Members note the contents of this report*
- 2) *that Members note that the conclusions of the sports facilities audit will be used to inform the review of the sports and leisure strategy.*

40. BRIGHTON AND HOVE'S PROGRAMME FOR 2012

40.1 Members were provided with an updated version of the report that contained the completed implications paragraphs (for copy see minute book). The Head of Arts &

Creative Industries then explained to members that a significant level of activity was taking place in the region, as well as nationally, to prepare for 2012. Members were warned that the Olympics could cause visitor numbers to decrease in 2012 and then improve in 2013. Members were encouraged to provide any suggestions as per recommendation 4 'as to any activity that might be included in any future programme, or other potential partners to be included.'

40.2 The 2012 Co-ordinator highlighted a number of high profile events, including the Cultural Olympiad weekend. It was announced that there will be an Aqua Festival in March 2009, linked to the introduction of free swimming for the over 60's.

40.3 It was suggested that the Brighton Festival could have an Olympic Theme. Members requested an update on the rolling programme of events in April 2009.

40.4 **RESOLVED -**

- 1) that the committee notes the contents of the report and endorses the activity to date;
- 2) that the committee endorses the partnership approach adopted at every level and the streamlined focus on supporting activity that increases participation and/or raises the profile of the city;
- 3) that the committee recommends full involvement of the local authority in the establishment of the citywide partnership board via the Public Service Board.

**41. CULTURE, TOURISM & ENTERPRISE OVERVIEW AND SCRUTINY COMMITTEE
(CTEOSC) WORK PROGRAMME FOR 2008/9**

41.1 Members began by agreeing to postpone both the Business Retention and Museum Strategy workshops until the New Year.

41.2 The Chairman introduced the idea of an ad-hoc panel. He suggested that one potential subject was supporting and developing green industries in Brighton & Hove. This had been the subject of a motion to Council that had been passed unanimously. He described a very successful meeting about Green Jobs that had been held on 10th November 2008. He explained that the focus of any ad-hoc panel on this subject would be on enterprise rather than the environment.

41.3 Another potential subject was a review of sports facilities in the city. It was agreed that as the Committee would receive a further report on sports facilities at its February meeting, the discussion of an ad-hoc panel on this subject should be after the February meeting.

41.4 **RESOLVED-**

- (1) that members note the amendments to the work plan for 2008/9
- (2) that members agree to the establishment of an ad-hoc panel on supporting and developing 'green industries'.

The meeting concluded at 6.35pm

Signed

Chair

Dated this

day of

Agenda Item 48

Audit of Sports Facilities

City of Brighton & Hove

Undertaken by;

**Sport & Leisure (Brighton & Hove City
Council) with analysis by Ken Burlton (KBC)**

September 2008

BRIGHTON AND HOVE – AUDIT OF SPORTS FACILITIES

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1. INTRODUCTION

Brighton and Hove City Council commissioned Ken Burlton Consultancy [KBC] to conduct an audit of sports facilities in the city. The main objectives of the study were to

1. Collect basic information about sports facilities in the city – what they provide, who operates them etc.
2. Assess the overall level and quality of the city's provision
3. Identify any weaknesses or gaps in provision which should be considered as part of the Council's future strategic planning

KBC, working with the Council's leisure team, devised a process of audit [see Methodology below] which was used to gather the information necessary to fulfil these three objectives. It was initially estimated that 40 to 50 facilities would need to be assessed but as the audit progressed it became increasingly apparent that there were a large number of non conventional facilities such as community centres and church halls that were making provision for sports and related activities in one form or another. In all, 107 facilities were visited and assessed as part of the main audit. In addition, a telephone survey was conducted to gather information from 44 primary schools and the results of a previous audit in 2005 by the consultants BELAP, which covered an additional 23 outdoor grass pitch locations not included in the main audit, were also used.

Even with the inclusion of 174 facilities, the audit is not comprehensive. Some facilities, such as hotel health and fitness provision, and some recognised sports, such as darts, were deliberately not included as they are either incidental to other commercial activity or have no specific facility requirements. They have little impact on the city's ability to provide for general sports needs which was the core concern of the audit.

It may well be that, despite the thoroughness of the research which supported the exercise, some buildings and rooms used for sports activity have not yet been identified. The database used to record all the information provided has been set up in a way which makes it easy to include any future additions. If it is decided to expand the database in future to include any areas which were excluded from the initial survey, this will also be easy to do.

The audit brief was strictly limited to an examination of the city's facility portfolio and did not record how facilities were used, the extent of their use and by whom they were used. Some analysis was made of activities which facilities were able to support but this was limited. A different kind of research exercise would be required to log the extent of actual sports activity in the city.

The audit provides a valuable first examination of the city's facility base and will undoubtedly stimulate further investigation of the many issues which it raises. It has not been undertaken as an end in itself but as the start of a long process of ensuring

that the city is making the most of its resources and maximising the opportunities which it provides to take part in sport.

2. METHODOLOGY

Although KBC devised the process and has carried out data analysis and preparation of the report, the main audit was undertaken by Council officers. All data was gathered by personal visits to each site and, where necessary, supplemented by information contained in published materials or discussion with site managers. A series of standard forms, covering all types of facility, was used to record information. Auditors were also encouraged to add in information which they thought was relevant but was not specifically required to complete the audit process.

As well as the simple collation of information, auditors made an assessment of the condition of facilities and their fitness for purpose. These assessments were to some extent subjective and based entirely on a visual inspection during the visit. They were reviewed half way through the process and some adjustments made to ensure a consistency between individual audits.

Activities included were based on Sport England's list of recognised sports [see Appendix 2] although some deliberate exclusions were made. These included

- Sports which do not have a specific facility requirement such as skipping and baton twirling
- Sports which are generally provided in "non sporting" environments such as darts and pool
- Sports such as horse racing which do not directly relate to local sporting needs

Because the audit included several facilities which were not purpose built for sport there were a number of issues of interpretation in deciding exactly what a facility was in sporting terms. This was particularly the case in distinguishing between a small sports hall, a multi purpose room and a studio. It is accepted that there was some element of personal interpretation in deciding which of these categories to use in describing a specific facility. However, this has little impact on the analysis as a whole as the main concern is in determining what is provided and the way in which it is used.

All information from the audit, including comments from the auditors has been recorded on a Microsoft Access database allowing interrogation to provide a wide range of analyses. The data included in this report represents only a small selection of the total information available.

This was not a perfect process mainly because the audit itself revealed a great deal of information that had not been anticipated and the database format had to be continually revised to deal with unexpected results. If repeated, the process is capable of further refinement in the light of this experience. Some of the recording methods could be amended to make them more compatible with database input and some

additional useful information could also be collected. However, the exercise has been a considerable achievement and has for the first time created a detailed database of sports facilities in the city.

A very comprehensive analysis and assessment of outdoor grass pitch provision in the city was carried out in 2005 by the consultants Bennett Leisure and Planning Ltd [BELAP]. Information from this was used as part of the audit process. It used a similar methodology but a different scoring method. Where possible its results are absorbed into the main audit analyses below. Where results are differently expressed but worth reporting they are identified separately in the analyses.

Supplementing the main audit which included the city's state and independent secondary schools, many of which have significant sports facilities, a telephone survey of all of the city's junior and primary schools was conducted. This gathered information about indoor and outdoor spaces available to each school for sports activity.

3. SCOPE

The audit focused on facilities which either allowed some form of public access for sporting activity or, if not publicly accessible, had significant specialist sports provision. Primary and junior schools did not meet these criteria and their survey was conducted to complement the main audit and separately identify any issues relating to junior school provision.

Between them the audit and the BELAP assessment of grass pitches identified 131 facilities delivering opportunities for sports and related physical activities in the city. These covered a wide range of types of facility which included

- Sports centres
- Swimming pools
- Health and fitness clubs
- Gyms
- Golf courses
- Church halls
- Community centres
- Sports fields
- Stadiums
- Cricket grounds

Those who provided and/ or operated facilities included

- Brighton and Hove City Council
- Private operators
- Schools
- Universities of Sussex and Brighton
- Sports clubs
- Community organisations

In terms of the number of facilities, the profile of ownership/ operation was as follows

Facility Type	Number	%
BH Council	42	32.3
Private Club	31	23.8
Community Centre	26	20.0
State School	10	7.7
Church/ Religious Organisation	8	6.2
University/ FE College	6	4.6
Independent School	4	3.1
Sports Club	3	2.3
Total	130	100.0

Even with such a widespread audit, some facilities were not covered, mainly because they were not directly relevant to the objectives of the audit. These are listed in Appendix 4. It should also be noted that many activities which are recognised as sports by Sport England [see Appendix 2] do not require any specific facility and the absence of any reference to them does not imply that they are not provided for within Brighton and Hove.

4. KEY RESULTS

The audit has collected a substantial amount of information about facility provision in Brighton and Hove. Storage of information in a database will allow extensive analysis and interrogation for a variety of purposes. Set out below is a summary of findings relating to quantity and type of provision. This is followed, in alphabetical order by facility types, the key findings for each area of sports provision and then by some cross facility analysis of issues such as location, management and standard of provision.

4.1 Summary Findings

4.1.2 Quantity

It is almost impossible to answer the question “How many sports facilities should a city the size of Brighton and Hove have?” Individual facilities can vary considerably in size and examination of general quantity can disguise over and under provision for individual sports. As section 5 below indicates, very few authorities have undertaken similar audit exercises and, where they have, the methodologies for data collection and analysis have all been different making it extremely difficult to make any kind of comparison of quantity. Caution also has to be exercised over the level of access to facilities. If most facilities are in private clubs or schools, they are making provision for a very limited section of the local community.

At 131, the total number of sports venues appears high although many of these are small and many – particularly community centres – are not purpose designed. Sports which appear to be particularly well provided for are gyms [29 gyms], squash [39 courts], tennis [106 courts] and cricket [16 pitches]. Provision is low for under 11’s football – only 7 pitches in the city – and some more peripheral sports such as

handball and American football, which have been well developed elsewhere, do not apparently have any provision. However, such conclusions should be addressed with some caution as the audit has examined sports facilities and not sports activity in the city and it is possible that many activities are taking place at facilities not specifically designated for them.

4.1.2 Type

One of the most interesting findings of the audit is the balance in type of provision. Because the Council has the biggest, most evident and best used facilities there is a tendency to consider that it dominates provision. However, the audit showed that, in a simple number count, 32.3 % of facilities are Council run, 23.8 % are private clubs and 20.0 % are community centres. If the Council's various park facilities and recreation grounds are taken out, private clubs become the largest sector. There is a wide range of providers and, as the detailed analyses below demonstrate, schools have also become a significant part of the overall portfolio with many secondary schools now developing substantial on site sports provision. Only 3 sports clubs in the city have their own facilities.

4.2 Findings by Type of Facility [alphabetical order]

4.2.1 Athletics

There is one formal athletics facility in the city at Withdean Stadium. This provides an 8 lane artificial surface track with full stadium facilities including floodlighting, PA system and spectator stands. It is home to Brighton and Hove Athletic Track. Its role is complicated by the fact that it is also the temporary home of Brighton and Hove Albion Football Club who have brought in their own additional spectator and changing facilities of their own. The track is beginning to show signs of wear but this remains a regional standard facility which was given a 10/10 fitness for purpose rating.

It was noted that other tracks of varying sizes and standards were temporarily marked on school playing fields but there are no other permanent athletics facilities.

Condition rating	7.0/10
Fitness for purpose rating	10.0/10

4.2.2 Artificial Turf Pitches

The city has 8 artificial turf pitches. 4 of these are in Council run leisure centres or parks, 2 are at a school [Varndean/ Hamilton Lodge], 1 is at the University of Sussex and the last is at Brighton Rugby Club. All apart from Varndean are floodlit. All are suitable for football, 5 are suitable for hockey and 1 [Brighton Rugby Club] is suitable for tennis.

Average condition rating	8.6/10
Average fitness for purpose rating	8.1/10

4.2.3 Bowls Indoor

There are 2 indoor bowls facilities in the city at Preston Park and King Alfred Leisure Centre which between them provide 13 rinks.

Average condition rating	6.5/10
Average fitness for purpose rating	7.0/10

4.2.4 Bowls Outdoor

There are 19 outdoor bowls rinks provided in the city at 3 sites.

Average condition rating	8.0/10
Average fitness for purpose rating	8.3/10

4.2.5 Climbing Walls

There is one climbing wall in the city at Stanley Deason Leisure Centre although there is also a small outdoor climbing boulder – 8m long x 3.5 m high at the Nivea Sun Yellowwave on Madeira Drive. The Stanley Deason climbing wall is a separate enclosed facility in a converted squash court and offers facilities for novice to experienced climbers.

Average condition rating	10.0/10
Average fitness for purpose rating	10.0/10

4.2.6 Golf

The city has 6 golf courses. 4 of these are private clubs and 2 are managed by the City Council. 5 are 18 hole courses with an average yardage of 6,291 and an average par of 71. 1 course [Benfield Valley] is a 9 hole 1,786 yard course.

No separate assessment of condition or fitness for purpose was made of golf courses.

4.2.7 Grass Pitches

There are 32 sites in the city which have grass pitches and their distribution by type is as follows

<u>Type</u>	<u>Number</u>
Adult Football	61
Junior Football	31
Mini Football [under 11]	7
Rugby	19
Cricket	19
Rounders	3

In addition, 6 sites have cricket nets and a number of schools have athletics markings and field event facilities such as long jump and high jump pits.

Four facilities operate at club level, 2 at county level [1 rugby, 1 football] and 2 at national level [Brighton and Hove Albion at Withdean Stadium; Sussex County Cricket Club]

The highest concentration of pitches is at the University of Sussex Falmer Sports Complex which has 5 adult football pitches, a rugby pitch and a cricket pitch.

The ratings below apply only to those facilities included on the main audit

Average condition rating	7.4/10
Average fitness for purpose rating	7.5/10

The BELAP audit of council managed grass pitches had a complex scoring system with criteria ranging from length of grass to drainage to proximity of changing facilities to pitches. The maximum score under this system is 53. 77% had a score of 40 or over and 93% reached BELAP’s “acceptable” score of 32. Three facilities – Stanmer Park Pitch 1 Whitehawk Recreation Ground and Hollingdean Park – were below the threshold score of 32.

4.2.8 Gymnastics

There is one specialist gymnastics facility in the city at St Agnes Church in Hove which has for several years been the base of Brighton and Hove Gymnastics Club. Although a full gymnastics layout is provided and gymnasts are developed at the club up to national standard, the facility is not in good condition and could not in any sense be considered an ideal provision for the sport.

Condition rating	5/10
Fitness for purpose rating	7/10

4.2.9 Gyms

There are 29 gyms in the city. The largest gym [1500 sqm] is at David Lloyd Leisure and the smallest [28sqm] is at Brighton, Hove and Sussex Sixth Form College. There is a total of 7,480 sqm of gym floor space in the city and the average gym size is 258 sqm. The average number of pieces of equipment in each gym is 39 and the overall split in equipment type is 61% CV equipment and 39% resistance equipment. In addition, 25 gyms have free weights and 9 gyms have spinning bikes with an average number of 10.5 bikes. The distribution of gym sizes is as follows

Size [sq metres]	Number	%
1,000 +	1	3.4
750 to 999	1	3.4
500 to 749	1	3.4
250 to 449	8	27.6
100 to 249	10	34.6
Under 100	8	27.6
Total	29	100.0

The profile of ownership/management is

Facility Type	Number	%
Private Club	11	37.9
School	10	34.5
Council Facility	7	24.2
University/ College	1	3.4
Total	29	100.0

Average condition rating 7.8/10
 Average fitness for purpose rating 7.7/10

4.2.10 Indoor Sports - Ancillary Facilities

The number of indoor sports sites included in the audit was 81. This includes sites which provide both indoor and outdoor facilities which were mainly schools.

Changing Accommodation

39 sites provide dry changing facilities. All but one [Fitness First for Women] provide for male and female users. 14 of the 39 sites provide facilities for disabled users. 36 sites provide showers, 22 provide lockers and 15 provide baby changing facilities.

Average condition rating 6.6/10
 Average fitness for purpose rating 6.8/10

9 sites provide wet changing facilities. All have showers but only 4 provide lockers and 3 have baby changing facilities. 3 have facilities for disabled users.

Average condition rating 5.4/10
 Average fitness for purpose rating 5.7/10

Other ancillary facilities

The number of sites with additional ancillary facilities is as follows

Facility Type	Number
On site car parking	54
Reception area	50
Cafe	29
Bar	21
Vending	23
Shop	5
Meeting rooms	35
Creche	18

No assessment was carried out of the condition or fitness for purpose of other ancillary facilities.

Other activities

The number of sites providing for other non sporting activities is as follows:

<u>Facility Type</u>	<u>Number</u>
Consultation rooms	15
Sunbeds	10
Sauna/ steam room	13
Soft play	2
Snooker/ pool	10

No assessment was carried out of the condition or fitness for purpose of other activity spaces.

4.2.11 Multi Use Games Areas [MUGA's]

There are 6 MUGA's at 4 locations. 3 of the locations are council facilities and the other is a community centre. Sports markings/ capability at the 6 MUGA's is as follows

<u>Type</u>	<u>Number</u>
Five a Side Football	6
Basketball	5
Netball	3
Tennis	2

Note that these MUGA's do not include any tarmac tennis courts which are also used for some other sports particularly netball [see Tennis below].

Average condition rating	7.5/10
Average fitness for purpose rating	7.2/10

4.2.12 Multi Purpose Rooms

There are 61 indoor multi purpose rooms at 46 sites used for a wide range of activities from dance to tai chi to boxing to short mat bowls. The average room size is 149.8 sqm. The largest room is 784 sqm at Cardinal Newman School and the smallest is 15 sqm at the Amateur Boxing and Kickboxing Club.

The profile of ownership/ management is

Facility Type	Number	%
Community Centre	22	47.8
School	10	21.7
BH Council	5	10.9
Church/ Religious Organisation	5	10.9
Private Club	3	6.5
Sports Club	1	2.2
Total	46	100.0

Average condition rating 6.8/10
 Average fitness for purpose rating 6.9/10

4.2.13 Outdoor Sports – Ancillary Facilities

The number of outdoor sports sites included in the audit was 41. This includes sites which provide both indoor and outdoor facilities which were mainly schools.

The number of sites with additional outdoor ancillary facilities is as follows

Facility Type	Number
Changing rooms	9
Pavilion	7
Clubhouse	14

Overall ratings were given by site to cover all ancillary facilities as follows

Average condition rating 7.1/10
 Average fitness for purpose rating 7.3/10

4.2.14 Sports Halls

The city has 39 sports halls in 27 locations. Sports hall size is generally expressed in number of badminton courts and size varies from 6 court to 1 court halls. There are two 6 court halls - at Dorothy Stringer School and Moulsecomb Community Leisure Centre. The average court size is 2.7 and distribution is as follows:

Courts	Number	%
6	2	5.6
5	3	8.3
4	10	27.8
3	1	2.8
2	4	11.1
1	16	44.4
Total	36	100.0

<u>Equipment</u>	<u>Number of Studios</u>	<u>% of all Studios</u>
Sound system	19	48.7
Steps	12	30.7
Weights	12	30.7
Mirrors	21	53.8
Barre	8	20.5
Punchbags	2	5.1
Boxing ring	1	2.6

The profile of sites by type of management is

<u>Facility Type</u>	<u>Number</u>	<u>%</u>
Private Club	11	44.0
School	9	36.0
Council Facility	2	8.0
University/ College	1	4.0
Community Centre	1	4.0
Religious Organisation	1	4.0
Total	25	100.0

Average condition rating 7.5/10
Average fitness for purpose rating 7.7/10

4.2.17 Swimming Pools

The city has 22 swimming pools at 15 sites of which 19 are indoor and 3 outdoor. By length, the pools are profiled as follows

<u>Length [metres]</u>	<u>Number</u>	<u>%</u>
33	1	4.5
25	6	27.4
20	5	22.7
18	1	4.5
15	4	18.2
12.5	2	9.1
10	2	9.1
8	1	4.5
Total	22	100.0

In total, there are 4,097 square metres of water space provided in the borough.

By management type the 15 sites are distributed as follows

Facility Type	Number	%
School	6	40.0
Private Club	5	33.3
Council Facility	3	20.0
Community Group	1	6.7
Total	15	100.0

Average condition rating 7.0/10
 Average fitness for purpose rating 7.1/10

4.2.18 Tennis

Outdoor courts

The city has 106 outdoor tennis courts at 21 locations. These are broken down by surface type as follows

Surface Type	Number of Courts	%
Tarmac	89	83.9
Artificial Grass	11	10.4
Acrylic	3	2.8
Grass	2	1.9
Carpet	1	1.0
Total	106	100.0

The distribution of courts by type of facility is

Facility Type	Number	%
School	51	48.1
Council Facility	25	23.6
Private Club	24	22.6
University/ College	6	5.7
Total	106	100.0

5 sites have floodlighting. The largest tennis facilities are at Hove Park – 11 courts; Preston Tennis Club – 10 courts; Pavilion and Avenue Tennis Club – 10 courts.

Netball/ basketball – 11 of the tarmac courts are also marked for netball and 2 for basketball.

Average condition rating 7.3/10
 Average fitness for purpose rating 7.3/10

Indoor courts

There are 11 indoor tennis courts in the city split between the Esporta Health and Racquet Club [8 courts] and Withdean Sports Complex [3 courts].

Average condition rating	9.7/10
Average fitness for purpose rating	9.7/10

4.3 Other Sports

A number of areas of provision have not been included in the audit and it should be noted that Brighton and Hove does in addition have significant levels of provision for sports such as

- Horse racing
- Water sports
- Triathlon

There are also many sports not specifically mentioned in the above analysis which do nevertheless have an active base in Brighton and Hove albeit without a high level of purpose built provision. These include such sports as martial arts and fencing.

4.4 Primary and Junior Schools

There are 44 junior and primary schools in the city. For the vast majority of these, indoor sports facilities are integrated with main assembly halls which generally have wall bars and a marked badminton court. 13 schools have some other hall which is also used for sport. Only two schools - Whitehawk and Moulsecomb – have what could be described as a formal sports hall.

29 schools have outdoor hard play areas which have netball posts and markings. 8 make outdoor basketball provision. 30 have outdoor grass areas which are mainly used for football. Only 3 schools report formal use for cricket.

4.5 Secondary Schools

Secondary schools - both state and independent - are included as part of the main audit. It is worth noting, however, the significance of schools facilities in the city. There are 17 secondary school sites which have sports facilities including 4 independent schools. 6 schools have swimming pools all of which are either 20m or 25m in length. All 17 have sports halls most of which have 4 badminton courts or more. 12 have grass pitches and 3 have artificial turf pitches. 13 have tennis courts although all of these are tarmac surfaced. 9 have gyms and 9 have workout studios. The combined total of all of this provision makes schools a major source of sports facilities in the city.

5. CROSS FACILITY ISSUES

5.1 Location

Of the 107 facilities audited, the location profile by postcode was

<u>Postcode</u>	<u>Number of Facilities</u>	<u>%</u>
BN1	37	34.6
BN2	36	33.6
BN3	32	29.9
BN41	2	1.9
Total	107	100.0

Analysis by postcode and type of facility is given below

<u>Facility Type</u>	<u>BN1</u>	<u>BN2</u>	<u>BN3</u>	<u>BN41</u>
BH Council	7	6	6	0
Church/ Religious Organisation	3	2	3	0
Community Centre	8	14	4	0
Private Club	10	6	14	1
Private School	0	4	0	0
Sports Club	2	1	0	0
State School	3	2	4	1
University/ FE College	4	1	1	0
Total	37	36	32	2

5.2 Condition

Ratings out of 10 were given for each separate area of provision within a building so that in a leisure centre, for example, the pool, gym, studios etc were all given their own individual rating. A score of 10 represented 'Extremely Good' and a score of 1 represented 'Extremely Poor'. In addition to giving a rating, assessors were able to provide notes on specific issues which they had taken into account in awarding their rating or to which they wished to draw attention.

The highest condition ratings were 10.0 for the Stanley Deason Climbing Wall; 9.7 average for indoor tennis courts; 8.8 average for artificial turf pitches.

The lowest condition ratings were 5.4 average for wet changing facilities; 6.6 average for dry changing facilities; 6.8 average for multi purpose rooms

5.3 Fitness for Purpose

Similar to the Condition ratings described above, a General Fitness for Purpose rating was given in which 10 represented 'Fully Fit for Purpose' and 1 represented 'Completely Unfit for Purpose'. This rating gave an insight into the general quality and suitability of what was provided. As with the Condition rating assessors provided

notes on specific issues which they had taken into account in awarding their rating or to which they wished to draw attention.

The highest fitness for purpose ratings were 10.0 for the Stanley Deason Climbing Wall; 10.0 average for squash courts; 10.0 for Withdean Stadium.

The lowest fitness for purpose ratings were 5.7 average for wet changing facilities; 6.8 average for dry changing facilities; 6.9 average for multi purpose rooms.

6. COMPARISON WITH OTHER AUTHORITIES [HOW GOOD IS BRIGHTON AND HOVE?]

There are no absolute standards of provision with which the audit can be compared and very few authorities have carried out such a comprehensive facilities audit. Audits which have been carried out and are publicly available are not necessarily helpful because the methodologies are all different and the authorities [Rugby and Woking, for example] are not comparable. Even where notional standards exist – e.g. sports hall space and water space per head of population – they change over time and are so abstract as to have little meaning in the context of the large number of variables such as balance between private and public provision, exact locations, packaging of facilities, opening hours, booking access etc. that all contribute to establishing the true level of provision in any defined area.

However, some comparison is useful and, for the purpose of this exercise, facilities in 3 other south coast cities have been examined – Southampton [Pop: 217,000], Portsmouth [Pop: 187,000] and Plymouth [Pop: 241,000]. Brighton and Hove’s population is 248,000 so all of these cities offer a broad point of comparison with Brighton and Hove. Using Sports England’s Active Places database, which registers all recognised sports facilities, as a point of comparison, and looking simply at the number of facilities within a 5 mile radius of the city centre the following results are shown.

Brighton and Hove

Radius	Number of facilities	% of 5 miles
5 miles	106	100.0
4 miles	77	72.6
3 miles	61	57.5
2 miles	38	35.8
1 mile	10	9.4

Portsmouth

Radius	Number of facilities	% of 5 miles
5 miles	111	100.0
4 miles	95	85.5
3 miles	61	54.9
2 miles	37	33.3

1 mile	18	16.2
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Plymouth

Radius	Number of facilities	% of 5 miles
5 miles	116	100.0
4 miles	99	85.3
3 miles	65	56.0
2 miles	42	36.2
1 mile	13	11.2

Southampton

Radius	Number of facilities	% of 5 miles
5 miles	123	100.0
4 miles	97	78.8
3 miles	64	52.0
2 miles	33	26.8
1 mile	13	10.6

No absolute conclusions can be drawn from this analysis but it is interesting to note that Brighton and Hove has fewer facilities than the other 3 cities. This does not necessarily mean that it makes less sporting provision because individual facilities may be larger than elsewhere.

The most interesting analysis is the geographical distribution from the city centre where Brighton and Hove has the distinct characteristic of a much wider distribution of facilities. Fewer of its facilities are within one mile of the city centre and a much higher percentage [27.4 % compared with 14.5% in Portsmouth] are between 4 and 5 miles from the city centre. There may be specific population distribution reasons for this but it suggests that Brighton and Hove is better at placing facilities within residential districts, creating a more immediate access for users.

These results should also be placed in the context of the Sport England Active People survey of 2006 which identified that 25.1 % of Brighton and Hove residents spent at least 30 minutes 3 times a week on exercise of moderate intensity and 4.2 % regularly volunteered at least 1 hour a week to support sporting activity. These were the best results of any of the four cities. Plymouth, for example, was the worst performer in the whole of the south west region with 18.6% regularly exercising and 3.6% volunteering. Brighton and Hove may have fewer facilities but it has higher levels of activity.

Sport England has a facility calculator which allows local authorities to calculate the level of facility provision required to meet the needs of their local population. The calculator has indicators in 2 key areas – swimming pools and sports halls – and also has indicators for indoor bowls. Comparison between the facility calculator requirements for Brighton and Hove and the audit results is as follows

Sports Halls

<u>Requirement</u>	<u>Audit</u>	<u>Variation</u>
73 badminton courts	94 courts	21 courts
18 halls	36 halls	18 halls

Pools

<u>Requirement</u>	<u>Audit</u>	<u>Variation</u>
2542 sqm of water area	4097 sqm	1555 sqm
48 lanes	78 lanes	30 lanes
12 pools	22 pools	10 pools

Indoor Bowls

<u>Requirement</u>	<u>Audit</u>	<u>Variation</u>
14 rinks	14 rinks	None
2 centres	2 centres	None

Again, unfortunately, these analyses beg more questions than they ask because it is the access to facilities rather than the quantity that really determines whether the needs of the local population are being met. Public pools in the city, for example, provide only 1,366 sq m of water and publicly accessible sports halls provide only 31 badminton courts - both well below the requirement standard.

Despite attempts to create ideal models and points of comparison, it is extremely difficult to answer the question of how Brighton and Hove compares to provision elsewhere. In terms of general quantity and type of facilities, Brighton is broadly comparable but what it clearly lacks in comparison are major modern facilities and true centres of excellence for specific sports. Generally Portsmouth, Southampton and Plymouth's main leisure centres are bigger and newer than Brighton's but more marked are the high level specialist facilities which each city has.

Southampton, for example has a major football stadium, county cricket ground, the Quays - a regional diving centre and competition pool - and a gymnastics centre.

Portsmouth has a football stadium, cycle velodrome, newly opened gymnastics centre, a martial arts centre and an indoor tennis centre.

Plymouth has a football stadium, ski and snowboarding centre, sailing and water sports centre and a football development centre.

The challenge for Brighton and Hove is not only to modernise and expand its portfolio of mainstream sports and leisure provision but to improve sports development opportunities in the city by beginning to build an expanded network of specialist sports facilities allowing individual sports to expand their impact and to raise their standards.

7. CONCLUSIONS

7.1 Overview

The Council has carried out an exceptional exercise in gathering together a large amount of information about sports provision in the city. This information shows that Brighton and Hove is a thriving sporting city with good levels of participation and a wide range of facilities. Its most noted sporting facilities are the county cricket ground, the racecourse, Withdean Stadium and the sea. Some sports such as golf and squash are well provided for and general distribution of facilities across the city is comparatively good.

However, many of these facilities are old, many are not purpose built and many do not have high levels of public access. In particular, the city lacks high profile facilities and a much needed network of specialist sports facilities which could form the focus of a major sports development programme. Portsmouth, for example, by comparison has a gymnastics centre, martial arts centre, indoor tennis centre and a cycle velodrome as well as a major indoor sports centre, the Mountbatten Centre. It is this type of provision that the city needs to aim to make if it is to raise the level of sports activity in Brighton and Hove.

These issues are already being addressed and projects are being developed which will begin to transform the pattern of sports provision in the city. These include the proposed ice rink at Black Rock, the new Falmer Stadium and the new King Alfred Sports Centre in Hove. But more work needs to be done on a sport by sport basis, working in partnership with local clubs, to expand opportunities for specialist sports developments. A recent example of a partnership project between the city council, Cardinal Newman School and Brighton and Hove Hockey Club to create a hockey development centre at the school is a good example of a cooperative venture which would deliver this aim. Unfortunately, the project has yet to find sufficient funding to proceed.

At the other end of the spectrum, any move to open up the increasingly significant school facilities in the city would have an impact on general levels of participation by creating easy local access to activities. Whilst it is accepted that there are many practical and financial issues to be resolved in doing this, the portfolio of school facilities is substantial and use is generally limited to daytime and term time. More evening and holiday use by organised groups and sports clubs could produce substantial local benefit.

7.2 Priorities

In terms of strategically planning the future of sports facility development in the city, the audit suggests that the following issues should be given priority:-

- Full implementation of proposals for Falmer Stadium, Black Rock Ice Rink and King Alfred Sports Centre
- The need for a purpose built gymnastics hall and a purpose built martial arts dojo

- Increasing club and public access to school facilities
- A programme of converting more tarmac tennis courts to acrylic/ artificial grass surfaces
- Taking every opportunity to provide and/ or increase access to sports facilities for under 11's
- Encouraging new sports such as handball and American football by simply making pitch markings and court markings available to them

Apart from the new facility plans already in place and the possibility of additional pitch and court markings, there is no immediate and ready answer to any of these issues. All require planning and funding in order to be delivered. However, although there may be no instant solutions to call on, it is still important that these issues are integrated into the strategic planning of the council so that when future opportunities do arise to take action, there is a clear sense of the priorities which have to be met.

APPENDIX 1 LIST OF FACILITIES INCLUDED IN THE AUDIT

In alphabetical order. These are facilities which were visited and assessed in detail. They do not include a number of additional grass pitch sites for which information from the BELAP survey of 2005 was used or primary schools from whom information was gathered through a telephone survey.

<u>Name of Facility</u>	<u>Address</u>	<u>Postal District</u>
67 Centre	Hodshrove Lane, Moulsecoomb	BN2
Alive Fitness	25-27 Castle Street, Brighton	BN1
Amateur Boxing and Kickboxing Club	Hodshrove Lane, Moulsecoomb	BN2
Badgers Tennis Club	Church Place, Kemptown	BN2
Benfield Valley Golf Course	The Cottages, Hangleton Lane, Portslade	BN3
Blatchington Mill School and Sixth Form Centre	Nevill Avenue, Hove	BN3
Bridge Community Education Centre	Lucraft Road, Brighton	BN2
Brightem Church and Community Centre	North Road, Brighton	BN1
Brighton and Hove Golf Club	Devil's Dyke Road, Brighton	BN1
Brighton and Hove Gymnastics Club	St Agnes Church, Goldstone Lane, Hove	BN3
Brighton Buccaneers Baseball Field	Pavilion Field, Waterhall, Brighton	BN1
Brighton College	Eastern Road, Brighton	BN2
Brighton Ki Society	12 Queen Square, Brighton	BN1
Brighton Rugby Club	Waterhall Playing Fields, Mill Road, Brighton	BN1
Brighton Unemployed Centre Families Project	6 Tilbury Place, Brighton	BN2
Brighton Unitarian Church	New Road, Brighton	BN1
Brighton Youth Centre	64 Edward Street Brighton	BN2
Brighton Hove and Sussex Sixth Form College	205 Dyke Road, Brighton	BN3
Bristol Estate Community Centre	6 Donald Hall Road, Brighton	BN2
Carden Park Community College	Carden Park, Brighton	BN1
Cardinal Newman Catholic School	The Upper Drive, Hove	BN3
Cheetah's Gym	King Alfred Leisure Centre, Kingsway, Brighton	BN3
City College, Brighton and Hove	Pelham Street, Brighton	BN1
City Gate Centre	84-86, London Road, Brighton	BN1
Cockcroft Sports Centre	Brighton University, Lewes Road, Brighton	BN2
Community Base	113 Queens Road, Brighton	BN1

<u>Name of Facility</u>	<u>Address</u>	<u>Postal District</u>
Coral Health and Fitness	Orchard Road, Hove	BN3
Cornerstone Community Centre	Church Road, Hove	BN3
Crew Club	26 Coolham Drive, Whitehawk	BN2
David Lloyd Leisure	Marina Village, Brighton Marina	BN2
Deans Leisure Centre	Falmer Road, Rottingdean	BN2
Dorothy Stringer School	Loder Road, Brighton	BN1
Dorset Gardens Methodist Church	Dorset Gardens, Brighton	BN2
Dyke Golf Club	Devil's Dyke, Brighton	BN1
East Brighton Golf Club	Roedean Road, Brighton	BN2
Esporta Health and Racquet Club	Village Way, Falmer	BN1
Falmer High School	Lewes Road, Brighton	BN1
Fit for All	Unit 1, Portland Trading Estate, Portland Road, Hove	BN3
Fitness First for Women	Queens Road, Brighton	BN1
Hamilton Lodge School	7-9 Walpole Road, Brighton	BN2
Hangleton Community Centre	Harmsworth Crescent, Hove	BN3
Hanover Community Centre	33 Southover Street, Brighton	BN2
Hollingbury Park Golf Course	Ditchling Road, Brighton	BN1
Hollingdean Community Centre	Thompson Road, Brighton	BN1
Hollingdean Sure Start	Brentwood Road, Brighton	BN1
Hove Dance Centre	Prestwich House, North Street, Portslade	BN41
Hove Lagoon Watersports	Hove Lagoon, Kingsway, Hove	BN3
Hove Park	Old Shoreham Road, Hove	BN3
Hove Park Lower School	Hangleton Way, Hove	BN3
Hove Park Upper School	Nevill Road, Hove	BN3
Hove Recreation Ground	Old Shoreham Road, Hove	BN3
Hove YMCA	17 Marmion Road, Hove	BN3
King Alfred Leisure Centre	Kingsway, Hove	BN3
Kingsway Multiplay	Kingsway Hove [c/o King Alfred LC]	BN3
Knoll Recreation Ground	Rowan Avenue, Hove	BN3
LA Fitness, Brighton	Tower Point, North Road, Brighton	BN1
LA Fitness, Hove	St Helier's Road, Hove	BN3
Manor Road Gym	Manor Road, Brighton	BN2
Meadowview Community Centre	Meadowview, Bevendean, Brighton	BN2
Moulsecoomb Community Leisure Centre	Moulsecoomb Way, Brighton	BN2
Nevill Recreation Ground	Nevill Avenue, Hove	BN3
Nivea Sun Yellowbase	299 Madeira Drive, Brighton	BN2
Old Slipper Baths	Church Street, Brighton	BN1
Patcham Community Centre	Ladies Mile Road, Brighton	BN1
Patcham High School	Ladies Mile Road, Brighton	BN1
Patcham Memorial Hall	Old London Road, Brighton	BN1
Patcham Youth Centre	Old Library, Ladies Mile Road, Patcham	BN1

<u>Name of Facility</u>	<u>Address</u>	<u>Postal District</u>
Pavilion and Avenue Tennis Club	The Drove way, Hove	BN3
Portslade Sports Centre	Upper School, Chalky Road, Portslade	BN41
Preston Bowls Club	189 Preston Road, Brighton	BN1
Preston Tennis Club	Preston Drive, Brighton	BN1
Prince Regent Swimming Complex	Church Street, Brighton	BN1
Ralli Hall – BH Jewish Centre	81 Denmark Villas, Hove	BN3
Riptide Gym	152, Kingsway Road Arches, Brighton	BN1
Roedean School	Roedean Way, Brighton	BN2
Rottingdean Cricket Club	Falmer Road, Brighton	BN2
Rottingdean Recreation Ground	Falmer Road, Brighton	BN2
Rox School of Dance and Drama	Unit 1-3, The Old Perfume Factory, Fonthill Road, Hove	BN3
Saltdean Community Centre	Saltdean Park Road, Saltdean	BN2
Saltdean Fitness Centre	Saltdean Park Road, Saltdean	BN2
Saltdean Lido	Saltdean Park Road, Saltdean	BN2
South Portslade Community Centre	St Andrew's Church, Church Road Portslade	BN3
St Aubyn's School	Rottingdean, Brighton	BN2
St George's Hall	Court Farm Road, Hove	BN3
St Luke's Swimming Pool	St Luke's Terrace, Brighton	BN2
St Mary Magdalen Community Centre	Upper North Street, Brighton	BN1
St Mary's Hall School	Eastern Road, Brighton	BN2
St Peter's Community Centre	Hangleton Road/ Holmes Avenue, Hove	BN3
St Richard's Community Centre	Egmont Road, Hove	BN3
Stanley Deason Leisure Centre	Wilson Avenue, Brighton	BN2
Sussex County Cricket Club	The County Ground, Eaton Road, Brighton	BN3
The Salvation Army	1-6 Park Crescent Terrace, Brighton	BN2
University of Sussex Falmer Sports Complex	Falmer, Brighton	BN1
University of Sussex Sports Centre	Falmer, Brighton	BN1
Valley Social Centre	Whitehawk Way, Brighton	BN2
Varley Halls Gym	Brighton University, Coldean Lane, Brighton	BN1
Varndean College	Surrenden Road, Brighton	BN1
Varndean School	Balfour Road, Brighton	BN1
Waterhall Golf Club	Saddlescomb Road, Brighton	BN1
West Hove Golf Club	Badgers Way, Hangleton	BN3
Westows Play and Football	School Road, Hove	BN3
Whitehawk Youth and Community Centre	Whitehawk Road, Brighton	BN2
Withdean Sports Complex	Tongdean Lane, Brighton	BN1
Woodingdean Community Centre	Warren Road, Woodingdean, Brighton	BN2

<u>Name of Facility</u>	<u>Address</u>	<u>Postal District</u>
Woodingdean Outdoor Swimming Pool	Warren Road, Woodingdean, Brighton	BN2
Woodingdean Youth Centre	Warren Road, Woodingdean, Brighton	BN2
ZT Fitness	Unit 7, Hove Business Park, Fonthill Road, Hove	BN3

APPENDIX 2 SPORT ENGLAND RECOGNISED SPORTS

Aikido
Angling
Aquathlon
Archery
Arm Wrestling
Artistic Skating (Roller)
Association Football
Athletics
Australian Rules Football
Badminton
Ballooning
Ballroom Dancing
Basketball
Baseball/Softball
Baton Twirling
Biathlon
Bicycle Polo
Billiards
BMX
Bobsleigh
Boccia
Bowls
British Wheelchair Bowling Association
Boxing
Camogie
Canoeing
Caving
Chinese Martial Arts
Clay Pigeon Shooting
Cricket
Croquet
Curling
Cycling
Cyclo cross
Dance Sport
Darts
Disability Sport
Diving
Dragon Boat Racing
Duathlon
Equestrian
Exercise and Fitness
Fencing
Folk Dancing
Flying
Fives
Futsal

Gaelic Football
Gliding
Golf
Gymnastics
Handball
Hang Gliding and Paragliding
Harness Racing
Health and Beauty Exercise
Highland Games
Hockey
Horse Racing
Horse Riding
Hovering
Hurling
Ice Hockey
Ice Skating
Jet Skiing
Judo
Ju Jitsu
Kabaddi
Karate
Keep Fit
Kendo
Kneeboarding
Korfball
Lacrosse
Land-Sailing/Yachting
Lawn Tennis
Life Saving
Luge
Model Aircraft Flying
Modern Pentathlon
Motor Cycling
Motor Sports
Motor Cruising
Mountain Biking
Mountaineering
Movement and Dance
Netball
Octopush
Orienteering
Parachuting
Petanque
Polo
Polocrosse
Pool
Powerboating
Powerlifting
Puck Hockey (Roller)
Quoits

Rafting (White Water and Wild Water)
Rackets
Racketball
Rambling
Real Tennis
Roller Sports
Rounders
Rowing
Rugby League
Rugby Union
Sailing and Yachting
Sand and Land Yachting
Shooting (Air, Clay Target, Crossbow, Muzzle Loading, Pistol, Rifle and Target)
Show Jumping
Skateboarding
Skater Hockey (Roller)
Skiing
Skipping
Snooker
Snowboarding
Softball
Sombo
Speedway
Speed Skating (Roller)
Squash
Sub Aqua
Surf Life Saving
Surfing
Swimming and Diving
Table Tennis
Tae Kwon Do
Tang Soo Do
Tenpin Bowling
Trampolining
Triathlon
Tug of War
Unihoc
Volleyball
Wakeboarding
Water Polo
Water Skiing
Weightlifting
Windsurfing
Wrestling
Yoga

CULTURE, TOURISM AND ENTERPRISE OVERVIEW AND SCRUTINY COMMITTEE

Agenda Item 52
Brighton & Hove City Council

Subject: *Performance Report for Culture, Tourism and Enterprise – Quarter 2*

Date of Meeting: **Thursday 5th February**

REPORT OF: *Director of Strategy & Governance*

Contact Officer: Name: **Lisa Shaw** Tel: **29-1131**
E-mail: **Lisa.shaw@brighton-hove.gov.uk**

Wards Affected: All

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

- 1.1 As resolved at CTEOSC on 13th November, this report presents progress against a set of key indicators for which the Cultural Services Directorate is responsible (see Appendix A).
- 1.2 This report covers the period up to September 08 – Quarter 2. It tracks progress against key actions and milestones to provide elected members with a fuller picture of progress.
- 1.3 Local Area Agreement targets are included along with progress against the milestones designed to deliver improvements. Other relevant indicators from the National Indicator Set are also included. Performance against these will be measured as part of Comprehensive Area Assessment Framework.
- 1.4 Data for a number of LAA indicators is time-lagged and where possible proxy indicators with more recent data are presented to better estimate current performance.
- 1.5 In light of the economic downturn, guidance regarding target negotiation has been sought with the Government Office for the South East (GOSE). This has resulted in the decision that targets will not be renegotiated due to the changing economic conditions as it is not possible to accurately forecast the impact of the recession on economic development indicators. Taking this into account, the supporting milestones within the Local Area Agreement are being reviewed to ensure that recession measures are developed and tracked.

2. RECOMMENDATIONS:

- (1) That the committee are updated on progress against key indicators within the Local Area Agreement and other indicators within the National Indicator Set.
- (2) That the committee reflects upon the detail in the report and requests a year one update report to be brought to committee after June 2009 (precise date to be arranged).

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 The report contains extracts from the full Q2 Performance Improvement Report that went before The Management Team (TMT) and Cabinet in December 2008, namely key indicators that form part of the Local Area Agreement.
- 3.2 This year (08/09) is subject to transitional arrangements as the new National Indicator Set is in its infancy. This will mean that there may be gaps in data for some of the indicators mentioned within this report, due to data availability.
- 3.3 Quarter 3 updates on progress against the Local Area Agreement are being gathered and a Performance Improvement Report will be presented to The Management Team and Cabinet in February 2009. The Committee may wish to consider if it should also receive Quarter 3 data and the Performance Improvement Report its next meeting on 2 April 2009.

4. CONSULTATION:

- 4.1 None

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 None

Legal Implications:

- 5.2 None

Equalities Implications:

- 5.3 None

Sustainability Implications:

- 5.4 None

Crime & Disorder Implications:

- 5.5 None

Risk and Opportunity Management Implications:

- 5.6 None

Corporate / Citywide Implications:

5.7 None

SUPPORTING DOCUMENTATION

Appendices:

1. Performance Report for the CTEOSC – Quarter 2 2008/09

Documents In Members' Rooms

1. None

Background Documents

None



Performance Report

Quarter 2 2008/9

For the
**Culture, Tourism and Enterprise
Overview and Scrutiny Committee
February 5th, 2009**

This report presents progress against a set of key indicators for which the Cultural Services Directorate is responsible.

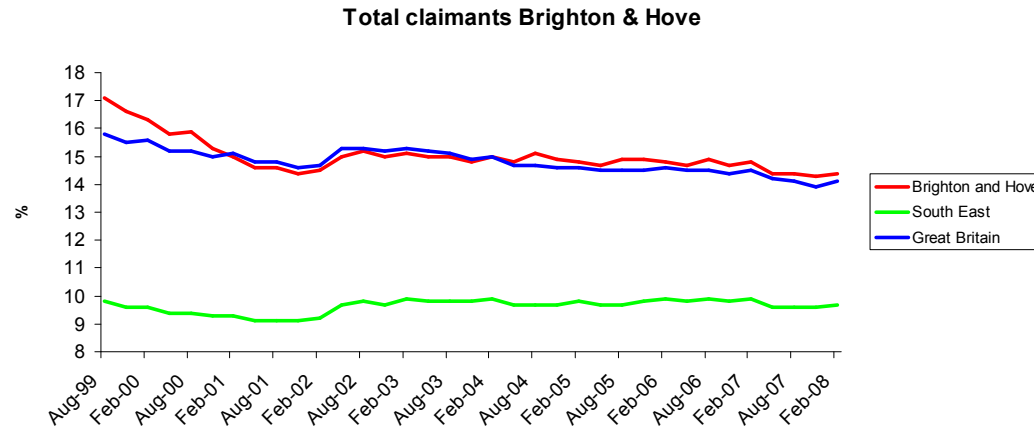
Local Area Agreement targets are included along with progress against the milestones designed to deliver improvement.

Other relevant indicators from the National Indicator Set are also included. Performance against these will also be measured with the Comprehensive Area Assessment Framework.

Economic Development & Regeneration

LAA target NI 152 Working age people on out of work benefits	Baseline	2008/09 target	Latest Result
The percentage of the working age population (16-59 for females and 16-64 for males) who are claiming out of work benefits (unemployed people on Jobseekers Allowance, Lone Parents on Income Support, Incapacity Benefits customers, and others on income-related benefits).	21,702 12.9% (May 07)	20,630 12.3%	24,130 14.4% (Feb 08)

The revised baseline (4 quarter average to February 2008) there were 24,130 working work benefits, 14.4% of the working age the GB rate (14.1%) and the south east



May 2007) is 24,672. At age people on out of population, higher than rate (9.7%).

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Actions	Milestones	By when	Lead officer	Comments
Part-fund, support and monitor delivery of the Breakthrough	<ul style="list-style-type: none"> 300 workless residents engaged, of which 60 to secure work placements, 	June 2009	Angela Gaitani, Economic	74 residents have been engaged, of whom 8 have secured employment, 14 have

Actions	Milestones	By when	Lead officer	Comments
Programme, which assists workless city residents back into the labour market	50 to secure employment and 20 to partake in volunteering		Development Team	gained voluntary work, 15 have been offered work placements
Part-fund, support and monitor delivery of the Tourism Futures Programme	<ul style="list-style-type: none"> 45 workless residents engaged, receiving training and work placements in the hospitality sector, of which 30 secure employment 	June 2009	Angela Gaitani, Economic Development Team	10 residents have been trained, 2 have entered into employment. 15 residents to start training on 3 rd November.
Part-fund the Housing Benefit "Back to Work" Project, which provides discretionary payments to support benefit claimants in making the transition to employment	<ul style="list-style-type: none"> 40 claimants to secure employment 	July 2009	Angela Gaitani, Economic Development Team	Project has now commenced but not employment outcomes have been secured to date
Commission the City Employment and Skills Plan (CESP) Evaluation Report to monitor the success of the CESP in making progress against the CESP strategic priorities.	<ul style="list-style-type: none"> Final mid-term evaluation report completed 	February 2009	Cheryl Finella, Economic Development Team	The consultants have been appointed. The initial findings of the CESP mid-term evaluation will be presented on 24 th November.

NI 153 Working age people claiming out of work benefits in the worst performing neighbourhoods	Baseline	2008/09 target	Latest Result
The worst performing neighbourhoods are defined as the lower super output areas (LSOAs) with a claimant rate of 25% or more of the working age population.	30.77% (May06-Feb07)	Targets to be set for 2009/10	30.19% (Feb 08)
In late 2007, central government calculated which lower super output areas were to be included in this indicator. They did this using DWP benefits data for the period May 06 to Feb 07 and found 15 LSOAs in Brighton and Hove where the claimant rate was 25% or above. It has been confirmed that DWP data for that period has been subsequently revised leading to a significant increase in the number of LSOAs that actually have a high claimant rate; 23 in total. The Communities and Local Government Department do not intend to revise their baselines in light of this. More analysis is required to determine what effect this will have on our reported performance.			

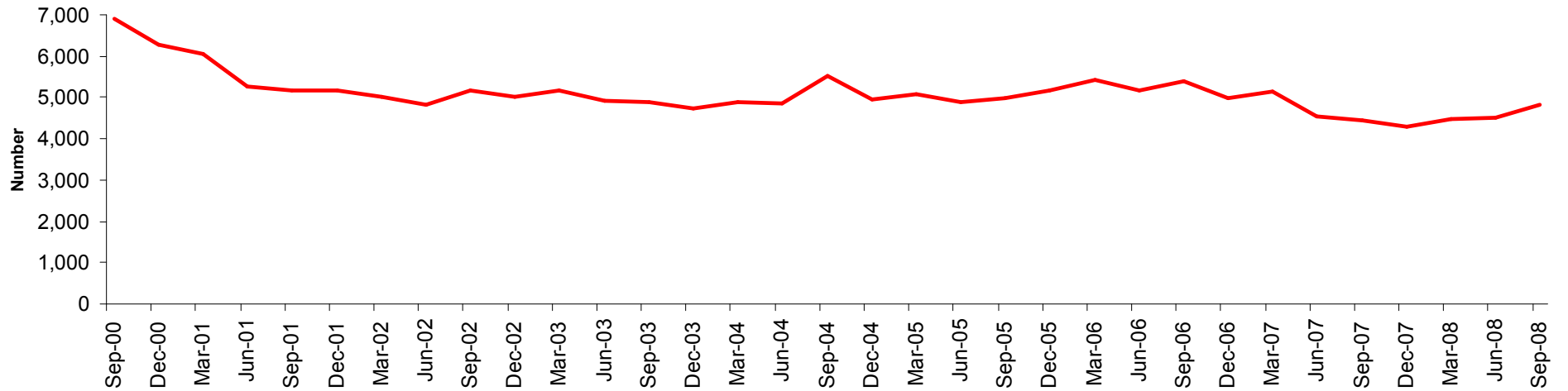
Jobseekers Allowance Claimant Count

Latest Result

4,820
(Sep 08)

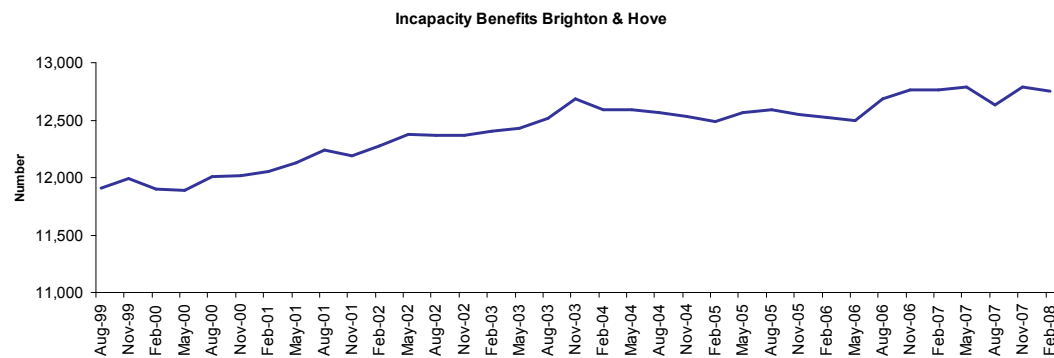
Jobseekers allowance claims increased last quarter (Sep 08) by 325 to 4,820, the highest quarterly increase since Sep 04. Analysis of the age breakdown of JSA claimants in September shows a 19% jump in claims for 20-24 yr olds, accounting for almost half of the increase. There was no increase for under 18s. There were more modest increases in other age groups (around 5%) but no increase in those aged 50+.

JSA claimants



Total number of the working age population claiming incapacity benefit			Latest Result
			12,750

The time series chart below shows the total number claiming Incapacity Benefit or Severe Disablement Allowance in Brighton and Hove (DWP data). The most recent result is 12,750 (Feb 08). Whilst numbers have risen, the claimant rate for this benefit has remained around 7.5% of the working age population, compared to a GB rate of 7.1% and 4.7% in the South East. Work is being completed on reporting against the National Indicator NI 173 which tracks the proportion leaving employment and directly claiming incapacity benefit.



LAA target	Baseline	2008/09 target	Latest Result
NI 171 New business registration rate	TBC	TBC	

The new business registrations measure extends beyond VAT registrations to include businesses registering for PAYE. This still misses about half of start-up activity as only 2.1 million of the estimated 4.3 million UK enterprises are registered for either VAT or PAYE.

VAT registrations (old definition) dropped from 52.1 per 10,000 population in 2003 to 47.3 in 2006.

Actions	Milestones	By when	Lead officer	Comments
Develop the city's business offer in order to attract more investment from external companies	<ul style="list-style-type: none"> Complete the Business Retention and Inward Investment Study 	November 2009	Andy Glover, Economic Development Team	Consultants GVA Grimley set to submit draft study to BRII steering group on 7 th November for amendments
Assist businesses in finding suitable commercial premises in the city	<ul style="list-style-type: none"> Achieve 5000 hits on the council commercial property database for the 2008/09 financial year 	April 2009	Rob Dawson, Economic Development Team	3026 property requests in current financial year to Nov 5 th , with a projected outcome of 5,000 – 5,2000 hits by April 2009

LAA Local	Baseline	2008/09 target	Latest Result
L2 Increase GVA per head	£17,230 (2005)	£18,418	TBC
Gross value added is the difference between the value of goods and services produced and the cost of raw materials and other inputs which are used up in production.			
The South East figure was £19,434 and the UK figure, £18,267.			

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Actions	Milestones	By when	Lead officer	Comments
Part-fund the City Business Clinics offered, offered by Business Link to local SMEs that are more than two years old	<ul style="list-style-type: none"> 32 Business Clinic slots filled 	Jul 09	Rob Dawson, Economic Development Team	17 City Business Clinic sessions filled from July to October 2008
Part-fund the East Sussex Sustainable Business Partnership in delivering energy audits and green action grants to local firms (BHCC funding will be spent on Brighton & Hove Businesses)	<ul style="list-style-type: none"> 40 local Businesses receiving Green Action Grants 	Nov 2009	Rob Dawson, Economic Development Team	Interreg bid successful (announced in October), doubling the number of outputs to 40 businesses. Pre-project planning taking place amongst members of the East Sussex Sustainable Business Partnership; project expected to commence in February 2009.
Provide funding to support the Brighton & Hove Chamber of Commerce in offering expanded services to new and existing members	<ul style="list-style-type: none"> New Chamber website completed and 33 business events/training sessions held, engaging 1450 local businesses 	April 2009	Rob Dawson, Economic Development Team	Brighton & Hove Chamber of Commerce website is complete and live. 850 local businesses engaged in first two quarters of the financial year.
<i>Ensure B&H benefits for the new SEEDA funded Innovation & Growth Teams (IGT) to be established in 2009</i>	<ul style="list-style-type: none"> Brighton & Hove actively involved in the preparation of the business plan for the city. Meaningful presence of IGT established in 	Jan 2009 Dec 2009	Economic Partnership, Economic Development Team	Brighton & Hove Economic Partnership and Economic Development Team working across the sub-region to develop a pan-Sussex Innovation & Growth Team.

	the city			
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LAA Local L3 Increase number of people in employment	Baseline	2008/09 target	Latest Result
The number of the working age population (16-59 for females and 16-64 for males) who do at least one hour's paid work per week. Also included are people working unpaid in family businesses and people on government supported employment training schemes.	127,000 (Jul 06-Jun07)	129,316	TBC (Experian Strategies data)
The baseline of 127,000 (75.6%) is from the Experian Business Strategies estimate of employment (06/07) and new data is awaited. The Annual Population Survey (APS) is a residence-based survey which excludes people who work in the city but live elsewhere. The APS total for Jul 06-Jun 07 was 125,300 (71.9%) and the latest result (Jan 07-Dec 07) is 128,900 (73.7%).			

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Actions	Milestones	By when	Lead officer	Comments
Part-fund, support and monitor delivery of the Breakthrough Programme, which assists workless city residents back into the labour market	<ul style="list-style-type: none"> 300 workless residents engaged, of which 60 to secure work placements, 50 to secure employment and 20 to partake in volunteering 	June 2009	Angela Gaitani, Economic Development Team	74 residents have been engaged, of whom 8 have secured employment, 14 have gained voluntary work, 15 have been offered work placements
Part-fund, support and monitor delivery of the Tourism Futures Programme, which provides training and work experience	<ul style="list-style-type: none"> 45 workless residents engaged, receiving training and work placements in the hospitality sector, of which 30 secure employment 	June 2009	Angela Gaitani, Economic Development Team	10 residents have been trained, 2 have entered into employment. 15 residents to start training on 3 rd November.
Fully-fund the Wired Sussex Internship Programme, offering graduates six weeks of work in the digital media sector	<ul style="list-style-type: none"> 25 graduate internships, of which 8 secure employment 	June 2009	Angela Gaitani, Economic Development Team	600 graduates applied for the Internship programme. 80% of the internships have been filled. 25 internships to start in Nov 08.
Part-fund the Housing Benefit "Back to Work" Project, which provides discretionary payments to support benefit	<ul style="list-style-type: none"> 40 claimants to secure employment 	July 2009	Angela Gaitani, Economic Development Team	Project has now commenced but not employment outcomes have been secured to date

Actions	Milestones	By when	Lead officer	Comments
claimants in making the transition to employment				
Commission the City Employment and Skills Plan (CESP) Evaluation Report to monitor the success of the City Employment and Skills Steering Group in making progress against the CESP strategic priorities.	<ul style="list-style-type: none"> Final mid-term evaluation report completed 	Feb 2009	Cheryl Finella, Economic Development Team	The consultants have been appointed. The initial findings of the CESP mid-term evaluation will be presented on 24 th November.
Map the profile of the city's available employment space	<ul style="list-style-type: none"> Complete the Business Retention and Inward Investment Study, which will include mapping the profile of city's available employment space 	Nov 2009	Andy Glover, Economic Development Team	Consultants GVA Grimley set to submit draft study to BRII steering group on 7 th November for amendments

Major Projects & Venues

LAA Local				
LI Take forward the development of the Brighton Centre				
Actions	Milestones	By when	Lead officer	Comments
To agree a Funding Strategy with Standard Life	<ul style="list-style-type: none"> Exchange and execution of Heads of Terms with Standard Life Investments. 		David Fleming, Major Projects Team	
Initiate the procurement process to appoint a professional development team	<ul style="list-style-type: none"> Issue the OJEU Notice Appointment of Lead Architect and Design Team 		David Fleming, Major Projects Team	
To identify and define a viable scheme	<ul style="list-style-type: none"> Completion of first stage feasibility study and design 		David Fleming, Major Projects Team	

Tourism

LAA Local L4 Improve the visitor economy	Baseline	2008/09 target	Result	Status
This data is the Economic Impact Assessment produced by STEAM. 2007 data is expected shortly	£408m (2006)	£427.8m		

Actions	Milestones	By when	Lead officer	Comments
Investment in infrastructure and physical environment e.g. Improve Gateways to the City and implement the findings of the Public Space Public Life Study and deliver the regeneration of the Brighton Centre	<ul style="list-style-type: none"> • Recruit Destination Manager • Introduce Greeter Scheme • Support introduction of pedestrian signage scheme 	<p>Nov 08</p> <p>Mar 09</p> <p>Dec 09</p>	<p>A Bates</p> <p>Destination Manager</p> <p>Sustainable Transport Team/Tom Campbell</p>	<p>Destination Manager recruited and starts on 3/11/8</p> <p>Pedestrian wayfinding project on target to start roll out of new signs March-April 09, continuing throughout 2009</p> <p>VisitBrighton commencing work on 'walking' campaign for launch in early 2009.</p> <p>VisitBrighton to amend marketing materials in line with new pedestrian signage / mapping scheme in 2009.</p>
Sustainable and responsible tourism e.g. Support the Federation of Disabled People in the provision of information to disabled visitors and support the expansion of Tourism	<ul style="list-style-type: none"> • 20 accommodation & attraction records on Fed Access website • Grow traffic to Visitbrighton.com – 1.9m unique visitors in 2008 	<p>Nov 08</p> <p>Mar 09</p>	<p>Federation Disabled People</p> <p>Visitbrighton</p>	<p>Total of 77 records on the Fed Access site, across main tourism sectors (acc, atts, restaurants etc).</p> <p>VisitBrighton developing range of 'podcast' trails to encourage visitors to explore all</p>

Actions	Milestones	By when	Lead officer	Comments
Futures providing employment opportunities in Tourism for residents from disadvantaged backgrounds	<ul style="list-style-type: none"> Achieve 20 new conferences with an Economic Impact Assessment of £61m 	Dec 09	Visitbrighton	<p>areas of the city on foot – launch scheduled Feb 09.</p> <p>VisitBrighton has developed full section on 'Green' tourism in Brighton on new VisitBrighton.com website – Nov 08.</p> <p>VisitBrighton.com unique visitor numbers for period 1Jan- 31 Sept 2008 = 1,534,871. On target to reach 1.9m by end of year.</p> <p>VisitBrighton has confirmed 28 new conferences in period 1Jan-31Oct 2008 with an economic benefit to the City of £48m.</p>
Improving quality and raising standards e.g. Retain an 'Inspected Only' policy among the visitor accommodation providers in the City and support other quality schemes such as 'Scores on the Doors' and 'Best Bar None'.	<ul style="list-style-type: none"> Launch Sussex breakfast and have 10 businesses signed up Achieve 75% bed space in accommodation inspection scheme 	Mar 09 Dec 08	Sussex Tourism Partnership/Visitbrighton Visitbrighton/TSE/Visitbritain	<p>VisitBrighton supported launch of Sussex Breakfast at business event – Sept 08.</p> <p>4 businesses successfully completed Sussex Breakfast Award Scheme accreditation – Nov 08</p> <p>77.45% bedspace in accommodation inspection scheme</p>
Partnership and consultation e.g. Carry out annual visitor surveys	<ul style="list-style-type: none"> Have 280 partners joined with Visitbrighton Visitor Survey Complete 	Dec 08 Mar 09	Visitbrighton Visitbrighton	268 Partners 31/10/08

Arts and Creative Industries

NI 11 Engagement in arts	Baseline	2008/09 target	Latest Result
<p>The percentage of the adult population in a local area that have engaged in the arts at least three times in the past 12 months. This indicator is part of the Active People Survey which was completed in mid October. Results will be available in early 2009. Further survey results will be available in Dec 2009 and 2010</p>	TBC	TBC	

Actions	Milestones	By when	Lead officer	Comments
Provide community development support to groups running community festivals and fun days and community based arts activities	<ul style="list-style-type: none"> Grant appraisals 	Quarterly Jan/Apr /Jul/Oct	Donna Close	<p>All four rounds now closed. Rounds 1, 2 & 3 are complete with:</p> <p>15 community festivals funded with total of £19850</p> <p>7 community arts groups funded through GSO at a total of £11963</p> <p>The final round has an additional 5 community arts applications and appraisals will take place over the coming quarter.</p>
Provide development support, advice and funding to Key 3 year funded arts organisations, annual grant aided organisations including those in receipt of Arts Partnership Awards, arts festivals in the city	<ul style="list-style-type: none"> Grant appraisals & annual monitoring reports and visits 	Quarterly Jan/Apr /Jul/Oct	Donna Close	<p>We are in year 2 of the 3 year funding cycle with 8 strategic organisations sharing £150,000 per annum.</p> <p>14 arts organisations have been funded in rounds 1,2 & 3 of Arts Partnerships to a total of £20726.</p> <p>Brighton Pride has an annual SLA of £25000</p> <p>Officers have had a minimum of 2 meetings with each of these organisations in year to Oct 08.</p>
Fund and work with the	<ul style="list-style-type: none"> Attendance at board meetings and monitoring 	Quarterly	Paula Murray	Paula Murray attends quarterly BFDL Board

Actions	Milestones	By when	Lead officer	Comments
Brighton Dome and Festival (BDFL)	meetings	y		meetings plus monthly meetings with the chief executive. Donna Close continues to work in an advisory role on outdoor programme development as part of the support of the city council for the free elements of the Festival programme.
To support and develop targeted initiatives increasing access to arts activity and participation such as the White Nights initiative (free entry and entertainment at Brighton Museum and Royal Pavilion until midnight once a year)	<ul style="list-style-type: none"> • Delivery of White Night (free entry and entertainment at Brighton Museum and the Royal Pavilion until midnight once a year) 	Oct 08	Donna Close	First White Night successfully delivered on 25 October 2008. An estimated 15,000 people attended the free events in 13 venues and outdoors. There was a wide age range from 1 to 70. 4,500 attended the events in the Library, 2592 the Museum and 1232 at the Pavilion. Plans are underway for the second event in 2009. An evaluation report will be produced before January 2009
Supporting marketing initiatives in the cultural sector – particularly those that seek to break down barriers to participation and attendance	<ul style="list-style-type: none"> • Attendance at Audiences meeting 	Quarterly	Donna Close/ Paula Murray	Beyond the Pier – an exploration of the city's cultural and tourist offer took place in March led by the Audiences group and supported by city council. Two meetings have taken place at ACE to explore shared NI11 initiatives across the region.
Develop and deliver a range of participatory public art projects funded via the council's Percent for Art Policy	<ul style="list-style-type: none"> • Delivery of participatory public arts projects (5 per annum) 	Dec 08	Lucy Jefferies/ Paula Murray	In 2008 we have been working on 10 participatory public art projects. We have completed a city centre project in Air Street and one on the Phoenix Rise Housing Estate, we have started projects in primary schools, community centres, parks and in new developments and have secured funding for a further 5 projects involving 4 primary schools and all 9 secondary schools in the

Actions	Milestones	By when	Lead officer	Comments
Collaborating on joint agendas with colleagues in other sectors to incorporate arts element to those such as the Journey On transport campaign and the work with the Drugs and Alcohol Action Team	<ul style="list-style-type: none"> <li data-bbox="555 288 1167 352">Input into at least 4 events annually (2008: Children's festival, Car Free Day, White Night) 	Dec 08	Lucy Jefferies/ Donna Close	<p data-bbox="1597 252 2141 280">city.</p> <p data-bbox="1597 288 2141 675">In 2008 we have collaborated with the Journey On campaign for the Children's Festival in April, Walk to School Week in May, Car Free Day in September and the White Night in December. In addition we have been working with the DAAT to set up an arts group created by and for service users who are in the process of recovery. This group, now called Useful Arts, have just had their first public exhibition of artwork in collaboration with Brighton Photo Fringe.</p>

Libraries & Information Services

LAA Local
L21 Community engagement in local libraries

Actions	Milestones	By when	Lead officer	Comments
Develop three community libraries as local hubs for delivery of local community services	<ul style="list-style-type: none"> • Complete feasibility studies and options appraisals 	Apr 09	Sally McMhon	Feasibility work has commenced
	<ul style="list-style-type: none"> • Achieve improvements in three community libraries 	Mar 2012		
Increase the number of people participating in library run activities	<ul style="list-style-type: none"> • Achieve target of 34,500 people taking part in activities in libraries for 2008-09 	Mar 09	Sally McMahan	Total figure for end of Q2 is 14,269. Although slightly below target, this is because many activities are term time only such as Homework clubs, or adult learning sessions.
Support children's learning	<ul style="list-style-type: none"> • Improve take up of Bookstart packs for those aged 1-3 years olds for 2008-09 	Mar 09	Sally McMahan	On target for improved performance for the whole year.
	<ul style="list-style-type: none"> • Increase the percentage of children completing the Summer Reading Challenge to 40% for 2008. 	Sep 08	Sally McMahan	Still awaiting final figures
	<ul style="list-style-type: none"> • Increase the numbers of children attending Homework Clubs by 5% in 2008-09 	Mar 09	Sally McMahan	No update this quarter as Homework Clubs cease during Q2 summer holidays.
Increase use of public libraries – visits	<ul style="list-style-type: none"> • Achieve 1.8 million visits in 2008-09 	Mar 09	Sally McMahan	Result for end of Q2 is 921,378. On target to exceed the target.
	<ul style="list-style-type: none"> • Achieve 1.44 million issues in 2008-09 	Mar 09	Sally McMahan	Result for end of Q2 is 693,601, which is about 4% below target for the year
Increase the number new	<ul style="list-style-type: none"> • Achieve 20,000 new members in 2008-09 	Mar 09	Sally McMahan	Result for end of Q2 is 10,825, which puts us

Actions	Milestones	By when	Lead officer	Comments
library members added				ahead of target for the full year.
Increase the range and number of new items added to Libraries stock	<ul style="list-style-type: none"> Purchase 47,500 new items for stock in 2008-09 	Mar 09	Sally McMahon	Already way ahead of target with 38,903 new items added to stock already this year.
Improve access to information and learning through the provision of free ICT access in public libraries	<ul style="list-style-type: none"> Increase the percentage of take up of available ICT time in libraries to 46% 	Mar 09	Sally McMahon	Q2 result is 40% take up. Decrease partly due to increase in numbers of PCs available with the opening of Coldean Library. Plans in place to increase use through promotion of facilities in the new year. Figure not yet available for virtual visits.
	<ul style="list-style-type: none"> Achieve 2.08 million virtual visits (website hits) in 2008-09 	Mar 09	Sally McMahon	
Provide better health information and support in libraries	<ul style="list-style-type: none"> Expand the Books on Prescription scheme 	Mar 09	Sally McMahon	Books on Prescription collections now available in Hove and Whitehawk libraries to enable referrals from more GPs across the city.
Improve satisfaction with libraries services	<ul style="list-style-type: none"> Achieve 92% satisfaction rate with computer facilities in the E-Plus CIPFA Survey in Oct 2008 	Nov 08	Sally McMahon	E-Plus survey taking place in November. Results will be reported next quarter.
	<ul style="list-style-type: none"> Achieve 94% satisfaction rate with Libraries services from CIPFA survey of adult library users in October 2009 	Oct 09	Sally McMahon	Survey due next year.

Royal Pavilion & Museums

LAA Local L22 Number of school age children in organised school visits to museums	Baseline	2008/09 target	Latest Result	Status
	32,145	35,000		

Actions	Milestones	By when	Lead officer	Comments
Support teachers to use museums and museum objects in teaching.	<ul style="list-style-type: none"> Deliver 5 Continuing Professional Development (CPD) sessions to train 60 teachers 	Mar 09	Abigail Thomas	9 sessions have been held to date and training given to 23 teachers.
	<ul style="list-style-type: none"> Provide 21 loan boxes of museum objects reaching 1681 children 	Mar 09	Abigail Thomas	44 loans of boxes of museum objects have been made to date, reaching 2,644 children
Deliver the outreach programme which includes visits to school assemblies and development of outreach sessions including Egyptology.	<ul style="list-style-type: none"> Visit 7 school assemblies reaching 1400 children 	Mar 09	Abigail Thomas	2 school assemblies have been visited to date, reaching 286 children
	<ul style="list-style-type: none"> Visit 140 schools (including out of city) reaching 7600 children 	Mar 09	Abigail Thomas	20 schools have been visited reaching 1,018 children
Engage very young children by delivering sessions to the early years (pre-school) age group	<ul style="list-style-type: none"> Deliver 150 early years sessions reaching 2400 children 	Mar 09	Abigail Thomas	79 early years sessions have been delivered, reaching 1,815 children
Work with LEA advisors to promote the service and link up with schools for projects & free workshops for temporary exhibitions (funded externally)	<ul style="list-style-type: none"> Attract 30 school groups to temporary exhibitions reaching 900 children 	Mar 09	Abigail Thomas	24 school groups have attended temporary exhibitions to date, reaching 719 children
	<ul style="list-style-type: none"> Undertake research to establish schools that have not used the service in the last two years 	Oct 08	Abigail Thomas	A methodology for capturing this data is in development to enable monitoring in 09/10

Agenda Item 53 Appendix A

Draft suggested timetable:

5 th February 09	2 April 09	July 2009
<p>Scrutiny meeting agenda</p> <ul style="list-style-type: none"> • Wired Sussex Presentation from Phil Jones • Sports facilities – Presentation from Ken Burlton • Outdoor Events – Sustainability Guidelines Following Cllr Kennedy’s request, update on work being undertaken on this (Ian Shurrock). • Museum Plan (following scrutiny workshop on 27th January 2009). Verbal update • Update on Foredown Tower Verbal update • Q2 performance data Report • Work programme update 	<p>Scrutiny meeting draft agenda</p> <ul style="list-style-type: none"> • Cultural Strategy • Update on Creative Workspace study • London Road SPD? • Business Retention and Inward Investment – Report back from workshop on 15.01.09 • Museum Plan sign off • Update on Ad Hoc Panel 	<p>Scrutiny meeting draft agenda to be determined</p> <ul style="list-style-type: none"> • Ad Hoc Panel

Agenda Item 53: APPENDIX B:

OUTLINE CULTURE, TOURISM AND ENTERPRISE OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN 2008 - 2009

Issue	Date of CTEOSC	Referral from?	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
BUDGET AND POLICY FRAMEWORK AND KEY DECISIONS					
Annual library plan.	Verbal report 25 September 2008. Report on final plan 13 November 2008.		Scrutiny Workshop held on 08/09/08.	Library plan was revised to incorporate Scrutiny Members' comments.	Plan formally reviewed at 13 November CTEOSC meeting. Plan going to Council on 29 th January 2009.
PERFORMANCE MONITORING					
Directorate Performance data.	Report on framework 13 November 2008. Q2 Data to 5 February 2009 CTEOSC.				Annual Performance Data to 2 July 2009.

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OUTLINE CULTURE, TOURISM AND ENTERPRISE OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN 2008 - 2009

Issue	Date of CTEOSC	Referral from?	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
OVERVIEW ISSUES					
Sustainable events.	Verbal update on work in this area for 5 February 2009.				

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MAJOR PROJECTS					
Delivering Major Projects in the Current Economic Climate.	Update tbc				

OUTLINE CULTURE, TOURISM AND ENTERPRISE OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN 2008 - 2009

Issue	Date of CTEOSC	Referral from?	Overview & Scrutiny activity	Progress and Date	Outcome and Monitoring/Dates
ECONOMIC REGENERATION					
Support to Small Businesses in the city.	2 April 2009 – report back from BRIL.		Issue incorporated into the workshop on Business Retention and Inward Investment on 15 th January 2009.		
Creative Industries Workspace study.	25 September 2008		CTEOSC commended the plan and asked to receive regular reports on the implementation of the recommendations	Report back due at 2 April 2009 CTEOSC.	
New England House	Presentation by Phil Jones of Wired Sussex on 5 February 2009.				
London Road draft SPD.	TBC.				

Agenda Item 53: APPENDIX B:

OUTLINE CULTURE, TOURISM AND ENTERPRISE OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN 2008 - 2009

Issue	Date of CTEOSC	Referral from?	Overview and Scrutiny activity	Progress and Date	Outcome and monitoring/dates
ARTS, CULTURE AND HERITAGE ISSUES					
Refresh of the Museum's Forward Plan	Verbal update on 5 February 2009.		Scrutiny workshop held on 27 th January 2009.		
Refresh of the Cultural Strategy for the city	2 April 2009.		Scrutiny Workshop to be arranged.		
Public Art and planning	13 November 2008.				
Arts Council (new corporate plan)	13 November 2008.				

Agenda Item 53: APPENDIX B:

OUTLINE CULTURE, TOURISM AND ENTERPRISE OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN 2008 - 2009

Issue	Date	Referral from?	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
LEISURE, SPORTS AND RECREATION ITEMS					
Sports facilities in the city – report of the audit of facilities.	Report went to CTEOSC on 13 November 2008. Presentation by Ken Burlton to 5 February 2009.				
2012 Olympics	13 November 2008.				

Agenda Item 53: APPENDIX B:
OUTLINE CULTURE, TOURISM AND ENTERPRISE OVERVIEW AND SCRUTINY COMMITTEE WORK PLAN 2008 - 2009

TOURISM AND MARKETING ITEMS					
Foredown Tower – new proposals.	Special CTEOSC meeting held on 10 September 2008.		Special meeting scrutinised the plans. It supported the recommendations with two amendments and made an additional recommendation.	CTEOSC's amended and additional recommendations were agreed at the Cabinet Member Meeting on 16/09/08.	Regular verbal updates to CTEOSC, including update on 05/02/09.
	Feedback to 25 September.				
	Verbal update to 5 February 2009.				

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